

**Town of Northumberland  
Town Board Meeting  
July 14, 2022**

The Northumberland Town Board Meeting was called to order @ 8:40 AM by Deputy Supervisor John DeLisle. Following the salute to the flag, roll call was taken. Those attending included Deputy Supervisor John DeLisle; Councilman Paul Bolesh; Councilman George Hodgson and Councilwoman Patricia Bryant. Also attending were Clerk Denise Murphy, Town Attorney David Brennan and Building and Zoning Administrator Michael Terry.

**PUBLIC PARTICIPATION**

There were no comments from the Public

**APPROVAL OF MINUTES**

Councilwoman Patricia Bryant made a motion to approve the minutes of the June 9, 2022 Regular Monthly Meeting. Councilman George Hodgson seconded the motion. All in favor, motion carried.

**CORRESPONDENCE**

1. Dog Control Officer: Ed Cross submitted his Dog Control Report for June, 2022. Mr. Cross answered six (6) complaints, issued two (2) warnings and had two (2) bite cases. Mr. Cross also submitted his final overview of 2021. Mr. Cross answered sixty-four (64) complaints, brought nineteen (19) dogs to the Saratoga County Animal Shelter, issued nineteen (19) warnings, issued eleven (11) Summons and had six (6) dog bites.
2. The Town received a "Parade Unit Response Form" for the Turning Point Parade on August 7<sup>th</sup>. It was the consensus of the Town Board that they will not participate this year due to personal conflicts with numerous board members.
3. The Town received "Suggestions and Estimated Budget for Updating Northumberland's 2003 Comprehensive Plan" from Community Planning and Environmental Associates.
4. The Town received a letter from Henry van den Heever, Senior Risk Control Specialist with NYMIR, regarding "recommendations for the Town of Northumberland". Town Attorney David Brennan will work with Supervisor Peck and Clerk Murphy regarding responding to their comments.
5. The Town received a copy of the "Dog Control Officer Inspection Report" from New York State Department of Agriculture and Markets. Mr. Ed Cross, Dog Control Officer's services were rated Satisfactory.
6. The Town Board received a copy of a letter to Charles Baker, P.E. with EDP from Supervisor Peck regarding projects for the Town of Northumberland.

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**NEW BUSINESS**

1. Stonebridge Farm PUDD – Local Law #1 of 2021. Deputy Supervisor John DeLisle reported that the Town held a Public Hearing earlier to amend the Site Plan for Stonebridge Farm PUDD to include a single-family dwelling located within the Agricultural Use Area of the PUDD. The Public Hearing will remain open to allow Mr. Melfi the opportunity to address the concerns stated during the Public Hearing. No action was taken.

2. Standard Workday for NYS Retirement: Councilman Paul Bolesh introduced Resolution #52 of 2022

**BE IT RESOLVED**, that the Town of Northumberland hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees’ Retirement System based on the record of activities maintained and submitted by these officials to the Clerk of this Board.

<b>TITLE</b>	<b>Name</b>	<b>Standard Work day</b>	<b>Current Term</b>	<b>Submitted</b>	<b>Record of Activities Result</b>
<b><u>Elected Officials</u></b>					
Supervisor	Willard Peck	7	01/01/22-12/31/23	N	2.27
Town Clerk	Denise Murphy	7	01/01/22-12/31/23	N	23.11
Town Justice	James Evans	7	01/01/20-12/31/23	N	3.95
Town Justice	John Mannix	7	01/01/22-12/31/25	N	2.35
Board Member	John DeLisle	7	01/01/20- 12/31/23	N	1.19
Highway Supt	Richard D Coffinger	8	01/01/22-12/31/23	Y	22.50

**Appointed Officials**

**Building/Zoning**

Admin.	Michael Terry	8	01/01/22-12/31/23	Y	21.04
Town Attorney	David Brennan	7	01/01/22-12/31/23	Y	2.30

**BE IT FURTHER RESOLVED**, this Resolution will be posted on the Town’s Web Page and front board of the Town Hall located at 17 Catherine Street for a minimum of thirty (30) days.

Councilman George Hodgson seconded the introduction of Resolution #52 of 2022

Deputy Supervisor John DeLisle – “Aye”

Councilman Paul Bolesh – “Aye”

Councilman George Hodgson – “Aye”

Councilwoman Patricia Bryant – “Aye”

Resolution #52 Adopted

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3. Notice of Petition – Forman vs Town of Northumberland Planning Board, John Cornell and Two Lions Farm. Town Attorney gave the Town Board an update.

**OLD BUSINESS**

1. Solar Local Law: Local Law #2 of 2022 regarding a Solar Moratorium expires September 20, 2022. Councilman George Hodgson stated that he would like to extend the Moratorium until the town's Comprehensive Plan can be updated. Town Attorney David Brennan stated that he will have a Local Law prepared for next month's meeting to extend the Moratorium.

2. Update Comprehensive Plan: Councilman George Hodgson stated that he would like to have the Comprehensive Plan updated this fall, early winter. The Original Comprehensive Plan was completed in 2003. Deputy Supervisor John DeLisle stated that he will contact Studio A to see if they were interested in submitting a quote, also, to update the Town's Comprehensive Plan. Councilman Hodgson asked if the Town Board has to have three (3) quotes. Town Attorney Brennan stated "No". This is considered personal services.

3. Meeting at Transfer Station with Charles Baker, P.E. with EDP: Town Clerk Denise Murphy stated that Mr. Baker has not reached out to her to coordinate a meeting at the Transfer Station to review existing conditions at the facility and suggestions for improvements. The Town Clerk will reach out again to Mr. Baker.

**APPOINTMENTS**

1. Planning Board: Town Clerk Murphy stated that James Heber wishes to be reappointed to the Planning Board. Councilman George Hodgson made a motion to reappoint James Heber to the Planning Board (term expires 09.30/29). Councilman Paul Bolesh seconded the motion. All in favor, motion carried.

2. Board of Assessment Review: Town Clerk Murphy informed the Town Board members that both Florence Austin and Paulette Foote resigned from the Board of Assessment Review. The Town Board members will work on obtaining names of residents that wish to serve on the Board of Assessment Review.

**DESIGNATIONS**

1. Approval of Vouchers: Councilwoman Patricia Bryant introduced Resolution # 53 of 2022

**BE IT RESOLVED**, the following Vouchers to be paid as presented:

A (General Fund) Vouchers # 162 - # 193 Total: \$ 132,911.17  
DA (Highway Fund) Vouchers # 179 - # 210 Total: \$ 346,000.65  
SS (Sewer Fund) Voucher # 19 Total: \$ 26.94

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Councilman George Hodgson seconded the introduction of Resolution # 53 of 2022

Deputy Supervisor John DeLisle – “Aye”

Councilman Paul Bolesh – “Aye”

Councilman George Hodgson – “Aye”

Councilwoman Patricia Bryant – “Aye”

Resolution # 53 of 2022 Adopted

**ADJOURNMENT**

Councilman Paul Bolesh made a motion @ 9:10 AM to adjourn the Regular Monthly Meeting. Councilman George Hodgson seconded the motion. All in favor, motion carried.

Respectfully submitted,

Denise Murphy  
Town Clerk