

**Town of Northumberland  
Town Board Meeting  
September 14, 2023**

The Regular Monthly Meeting of the Northumberland Town Board was called to order @ 8:00 AM by Supervisor Willard Peck. Following the salute to the flag, roll call was taken. Those attending included Supervisor Willard Peck; Councilman Paul Bolesh; Councilman John DeLisle and Councilwoman Patricia Bryant. Councilman George Hodgson was absent. Also attending were Town Clerk Denise Murphy; Town Attorney David Brennan and Building and Zoning Administrator Michael Terry.

**PUBLIC PARTICIPATION**

There were no comments from the Public.

**APPROVAL OF MINUTES**

1. Councilman John DeLisle made a motion to approve the minutes of the August 10, 2023 Regular Monthly Meeting. Councilman Paul Bolesh seconded the motion. All in favor, motion carried.

**CORRESPONDENCE**

1. Dog Control Officer: Ed Cross, Dog Control Officer, submitted his Dog Control Report for August, 2023. Mr. Cross answered two (2) Complaints; issued two (2) Warnings; issued one (1) Summons and had one (1) bite case.

2. Email from Stephanie-Jo Burch regarding speeding on Kobor Road. Ms. Burch stated there was another near miss incident on Kobor Road due to a motorist speeding. The speed is posted 30 MPH on Kobor Road but the driver was driving well over 40 MPH. Ms. Burch is asking for more local police patrol in the area or the town getting a radar speed sign. Supervisor Peck stated that he will have the Highway Supt obtain a quote for a radar speed sign that can be moved around on town roads.

3. Champlain Hudson Power Express (CHPE): The Town received a Notice of the Start of Construction for Segments 4 and 5 of the Champlain Hudson Power Express Project. The Town of Northumberland is in these segments. Attorney David Brennan stated that he is finishing up the proposed changes to the "Road Use and Crossing Agreement for the Champlain Hudson Power Express Electric Transmission Cable System Crossing" for Supervisor Peck's signature. The roads affected are Mott Road, Saunders Drive and Gurnsprings Road.

4. Tire Recycling Program: The Town received notification from Saratoga County Soil & Water Conservation that there will be a "Tire Recycling Program" on October 3<sup>rd</sup> from 4 PM – 5:30 PM behind the Malta Town Court. The Town Clerk stated that the flyer was posted on the Town's Facebook page.

**NEW BUSINESS**

1. 2024 Sales Tax Revenue Distribution: Supervisor Peck stated that the Town Board needs to decide how they want the 2024 Sales Tax Revenue distributed. Supervisor Willard Peck stated historically the Town has received Sales Tax as electronic transfer monthly. Supervisor Peck is recommending that the

**Town of Northumberland  
Town Board Meeting  
September 14, 2023**

Town Board continues with the monthly Sales Tax distribution. Councilwoman Patricia Bryant introduced Resolution #50 of 2023

**BE IT RESOLVED**, the Northumberland Town Board request that the 2024 Sales Tax Revenue Distribution to be applied against the 2024 County Real Property Tax as Cash.

Councilman John DeLisle seconded the introduction of Resolution #50 of 2023.

Supervisor Willard Peck – “Aye”

Councilman Paul Bolesh – “Aye”

Councilman John DeLisle – “Aye”

Councilwoman Patricia Bryant – “Aye”      Resolution #50 of 2023 Adopted

2. 2023 Trails Grant: Supervisor Willard Peck stated that the Town of Northumberland was awarded a \$10,000 Trails Grant for Hudson Crossing Park. Councilman John DeLisle introduced Resolution #51 of 2023 –

**WHEREAS**, the Saratoga County Trails Grant Program was established to provide a matching fund grant program to assist municipalities in the construction of local trails; and

**WHEREAS**, pursuant to resolution 216-2023, the Saratoga County Board of Supervisors awarded a Trails Grant Program grant the Town of Northumberland in the amount of \$10,000 upon the condition that the Town of Northumberland contributes matching funds or in-kind services in at least the same amount towards the Hudson Crossing Park to include rehabilitation of the park’s existing trail network with stone dust by prioritizing the highly traveled trail segment from the parking lot leading to the Riverwalk Sensory trail.

**NOW, THEREFORE, IT IS AGREED**, by the parties as follows:

1. The Town of Northumberland shall make improvements to include rehabilitation of the park’s existing trail network with stone dust by prioritizing the highly traveled trail segment from the parking lot leading to the Riverwalk Sensory trail.
2. The Town of Northumberland shall provide matching funds or perform in-kind services in the minimum amount of \$10,000 towards the Hudson Crossing Park.
3. The County of Saratoga will issue a check from the Trails Grant Program funds payable to the Town of Northumberland in the amount of \$10,000 within 30 days of the receipt from the Town of Northumberland of a properly executed Saratoga County voucher. The voucher must be supported by documentation acceptable to the Saratoga County Auditor documenting the Town of Northumberland’s expenditure of matching funds or the performance of in-kind services equaling or exceeding \$10,000 in value towards the Hudson Crossing Park.

**Town of Northumberland  
Town Board Meeting  
September 14, 2023**

**BE IT FURTHER RESOLVED**, the Northumberland Town Board authorizes Supervisor Peck to sign the Agreement on behalf of the Town of Northumberland.

Councilman Paul Bolesh seconded the introduction of Resolution #51 of 2023.

Supervisor Willard Peck – “Aye”

Councilman Paul Bolesh – “Aye”

Councilman John DeLisle – “Aye”

Councilwoman Patricia Bryant – “Aye”

Resolution # 51 of 2023 Adopted

3. Honor a Deceased Veteran: Town Clerk Denise Murphy stated that this December it is the Town of Northumberland’s time to honor a deceased veteran. Clerk Murphy stated that she would like the Town Board to honor Bernard Shaw. Mr. Shaw was a WW II Veteran. Mr. Shaw was Town Justice for 22 years and Highway Supt for 8 years. Mr. Shaw was also a founding member of the Gansevoort Fire Department. It was the consensus of the Town Board Members to Honor Bernard Shaw.

4. Summer Youth Program: Town Clerk Denise Murphy stated that she would like to recommend Moriah Ball as the Youth Director for 2024. Ms. Ball is a Special Education Teacher at Queensbury School. It was the consensus of the Town Board Members to have Ms. Ball run the summer youth program in 2024.

**OLD BUSINESS**

1. 2023 Updated Northumberland Comprehensive Plan (Draft). Supervisor Peck stated that he, along with Councilman John DeLisle will be meeting with Tracey Clothier with Clothier Planning and Consulting and Jeffrey Anthony with Studio A to review our proposed changes to their Draft Comprehensive Plan at 12:30 PM today. Supervisor Peck invited both Councilman Paul Bolesh and Councilwoman Patricia Bryant to sit in. Supervisor Peck stated that Councilman Hodgson had already submitted his proposed changes prior to leaving on vacation.

2. Stonebridge Farm PUD Update: Attorney Brennan stated he has been in discussions with Wendy Marsh, with Hancock Estabrook, regarding GMP Farm’s PUDD. Attorney Brennan stated they are not ready yet to come before the Town Board. Ms. Marsh is looking for clarification as to whether the issues raised from Attorney Brennan’s letter dated November 15, 2022 are written on behalf of the Code Enforcement Officer or the Town Board. Attorney Brennan stated they will discuss it during Executive Session.

**DESIGNATIONS**

1. Approval of Vouchers: Councilman Patricia Bryant introduced Resolution # 52 of 2023

**BE IT RESOLVED**, the following Vouchers to be paid as presented:

**Town of Northumberland  
Town Board Meeting  
September 14, 2023**

A (General Fund) Vouchers # 249 - # 269 Total: \$ 37,223.39  
DA (Highway Fund) Vouchers # 233 - # 260 Total: \$ 77,743.79  
SS (Sewer) Voucher # 7 Total: \$ 21.99

Councilman Paul Bolesh seconded the introduction of Resolution #52 of 2023.

Supervisor Willard Peck – “Aye”  
Councilman Paul Bolesh – “Aye”  
Councilman John DeLisle – “Aye”  
Councilwoman Patricia Bryant – “Aye”                      Resolution # 52 of 2023 Adopted

**DEPARTMENTS**

Town Clerk: Clerk Murphy stated that Dave Meager, AMSURE, would like to attend October’s Town Board Meeting to give an overview of the Town’s Insurance. It was the consensus of the Town Board Members that it was unnecessary for him to attend the Town Board Meeting. Town Clerk Murphy wanted to make the Board aware that she will be on vacation from September 25 – 29<sup>th</sup>.

**EXECUTIVE SESSION**

Councilman Paul Bolesh made a motion @ 8:55 AM to go into Executive Session to discuss possible litigation. Councilman John DeLisle seconded the motion. All in favor, motion carried.

Councilwoman Patricia Bryant made a motion @ 9:10 AM to resume the Regular Monthly Meeting. Councilman Paul Bolesh seconded the motion. All in favor, motion carried. Supervisor Peck stated that no action was taken.

Councilman John DeLisle made a motion to adjourn the Regular Monthly Meeting @ 9:15 AM. Councilman Paul Bolesh seconded the motion. All in favor, motion carried.

Respectfully submitted,

Denise Murphy  
Town Clerk