

**Town of Northumberland  
January 6, 2022  
Regular Monthly Meeting**

The Regular Monthly Meeting of the Northumberland Town Board was called to order @ 8:12 AM by Supervisor Willard Peck.

**APPROVAL OF MINUTES**

1. Councilman John DeLisle made a motion to approve the minutes of the December 30, 2021 End of Year Meeting. Councilwoman Patricia Bryant seconded the motion. All in favor, motion carried.

**CORRESPONDENCE**

1. Dog Control Officer: Ed Cross submitted his Dog Control Report for December 2021. Mr. Cross answered 2 Complaints and issued 1 Warning.

2. Georgia Ball submitted her Historian Report for 2021.

**NEW BUSINESS**

1. Consider a Local Law extending the Moratorium on Certain Solar Energy Systems: Supervisor Willard Peck stated that the Town Board still needs to work with the Planning Board to review regulations regarding certain Solar Energy Systems to be installed in the Town of Northumberland. Supervisor Peck stated the present Moratorium runs out in March and doesn't feel that is adequate time to complete review so he has asked the Town Attorney to come up with a proposed Local Law to extend the Moratorium until September 20, 2022. Town Board Members have had an opportunity to review the proposed Local Law. Councilman George Hodgson made a motion to hold a Public Hearing on a proposed Local Law entitled "A Local Law Extending the Moratorium on Certain Solar Energy Systems" on February 10, 2022 @ 8:00 AM. Councilman John DeLisle seconded the motion. All in favor, motion carried.

2. A Local Law for Flood Damage Prevention as authorized by the New York State Constitution, Article IX, Section 2 and Environmental Conservation Law, Article 36: Town Attorney David Brennan stated that the Town needs to adopt an updated Local Law due to changes in the State's Building Codes. Town Attorney Brennan stated that the updated Local Law is required to allow residents to obtain Flood Insurance. Councilwoman Patricia Bryant made a motion to hold a Public Hearing on a "Local Law for Flood Damage Prevention as authorized by the New York State Constitution, Article IX, Section 2 and Environmental Conservation Law, Article 36 on February 10, 2022 @ 8:10 AM. Councilman John DeLisle seconded the motion. All in favor, motion carried.

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3. Official Undertaking: Councilwoman Patricia Bryant introduced Resolution # 24 of 2022:

**WHEREAS**, Willard Peck, of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of Supervisor of the Town of Northumberland;

**WHEREAS**, Denise Murphy, of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of the Town Clerk/Tax Collector of the Town of Northumberland; and

**WHEREAS**, George Hodgson, of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of Councilman of the Town of Northumberland; and

**WHEREAS**, Patricia Bryant, of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of Councilwoman of the Town of Northumberland; and

**WHEREAS**, John DeLisle, of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of Councilman of the Town of Northumberland; and

**WHEREAS**, Paul Bolesh, of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of councilman of the Town of Northumberland; and

**WHEREAS**, James Evans, of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of Town Justice of the Town of Northumberland; and

**WHEREAS**, John Mannix, Jr., of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of the Town Justice of the Town of Northumberland; and

**WHEREAS**, Richard David Coffinger, of the Town of Northumberland, County of Saratoga, New York, has been elected to the office of Highway Superintendent of the Town of Northumberland; and

**WHEREAS**, Michael Terry, of the Town of Northumberland, County of Saratoga, New York, has been appointed to the office of Building and Zoning Administrator of the Town of Northumberland; and

**WHEREAS**, David Brennan, of the Town of Northumberland, County of Saratoga, New York, has been appointed to the office of the Town Attorney of the Town of Northumberland; and

**WHEREAS**, Karen Epifanio, of the Town of Northumberland, County of Saratoga, New York, has been appointed to the office of Town Bookkeeper of the Town of Northumberland

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**NOW, THEREFORE**, we as respective officers above do hereby undertake with the Town of Northumberland that we will faithfully perform and discharge the duties of our office, and will promptly account for and pay over all moneys or property received as a Town Officer, in accordance with the law; and

This undertaking of the Town Supervisor is further conditioned upon that he will well and truly keep, pay over and account for all moneys and property, including any special district funds, belonging to the Town and coming into his hands as such Supervisor; and

This undertaking of the Town Clerk/Tax Collector is further conditioned that she will well and truly keep, pay over and account for all moneys and property coming into her hands as such Receiver of Taxes and Assessments; and

The Town does and shall maintain insurance coverage, presently with AMSURE, in the amount \$1,000,000 per loss for all Elected and Appointed Employees to indemnify against losses through the failure of the officers, clerks and employees covered thereunder faithfully to perform their duties or to account property for all monies or property received by virtue of their positions or employment, and through fraudulent or dishonest acts committed by the officers, clerks and employees covered thereunder.

Councilman George Hodgson seconded the introduction of Resolution #24 of 2022

Supervisor Willard Peck – “Aye”

Councilman John DeLisle – “Aye”

Councilman George Hodgson – “Aye”

Councilwoman Patricia Bryant – Aye”

Resolution #24 of 2022 Adopted

4. DBL: Town Clerk Denise Murphy asked the Town Board what is the Policy for a non-elected full time employee who is not in the Teamsters Union for Disability. These employees are not eligible for DBL. Supervisor Peck explained that Municipalities are exempt from the requirement for short term DBL. Town Clerk Denise Murphy stated that she would be happy to reach out to our Insurance Agent to see what would be involved and the cost to include full time non-elected employees at the Town Hall in Disability Insurance. Councilman George Hodgson made a motion that a full time non-elected employee working at the Town Hall, if Disability Insurance is not offered, can use their sick, vacation and personnel days and if they do not have enough time, can apply to the Town Board for additional time. Councilman John DeLisle seconded the motion. All in favor, motion carried.

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**APPOINTMENTS**

Board of Assessment Review: Eric Avery’s term expires 09/30/2022  
Planning Board: James Heber’s term expires 09/30/2022  
ZBA: Mark Boyce’s term expires 02/28/2022  
Schuyler Park: Stephanie Bowen’s term expires 05/31/2022

Supervisor Willard Peck asked the Town Clerk to send a letter to both the Planning Board and Zoning Board of Appeals and ask for their recommendation for Chairman and Vice Chairman for 2022.

**DESIGNATIONS**

1. Approval of Vouchers: John DeLisle introduced Resolution # 25 of 2022

**BE IT RESOLVED**, the following Vouchers to be paid as presented:

A (General Fund) Vouchers # 1 - # 8 Total: \$ 3,689.12  
DA (Highway Fund) Vouchers # 1 - # 16 Total: \$ 20,846.55

Councilman George Hodgson seconded the introduction of Resolution # 25 of 2022

Supervisor Willard Peck – “Aye”  
Councilman John DeLisle – “Aye”  
Councilman George Hodgson – “Aye”  
Councilwoman Patricia Bryant – “Aye”

Resolution # 25 of 2022 Adopted

2. Supervisor Willard Peck presented the Supervisor’s Report for November, 2022 for the Town Board’s consideration. Councilwoman Patricia Bryant introduced Resolution # 26 of 2022 -

**BE IT RESOLVED**, pursuant to Section 125 of the Town Law, Supervisor Willard Peck rendered the following detailed statement of all money received and disbursed during November 2021:

**GENERAL**

Balance as of 10/31/2021	\$	1,782,194.22
Increases	\$	254,662.28
Decreases	\$	139,560.54
Balance as of 11/30/2021	\$	1,897,295.96

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**HIGHWAY**

Balance as of 10/31/2021	\$	523,922.55
Increases	\$	9.62
Decreases	\$	233,177.44
Balance as of 11/30/2021	\$	290,754.73

**SEWER DISTRICT #1**

Balance as of 10/31/2021	\$	8,094.47
Increases	\$	0.20
Decreases	\$	35.17
Balance as of 11/30/2021	\$	8,059.50

**BE IT RESOLVED**, the Town Board has reviewed and approved November 2021 Monthly Report by Supervisor Willard Peck as presented.

Councilman John DeLisle seconded the introduction of Resolution # 26 of 2022.

Supervisor Willard Peck – “Aye”

Councilman John DeLisle – “Aye”

Councilman George Hodgson – “Aye”

Councilwoman Patricia Bryant – “Aye”

Resolution # 26 of 2021 Adopted

Councilman John DeLisle made a motion @ 8:55 AM to adjourn the Regular Monthly Meeting. Councilman George Hodgson seconded the motion. All in favor, motion carried.

Respectfully Submitted,

Denise Murphy  
Town Clerk