

**Town of Northumberland**  
**AGENDA**  
**March 13, 2025**  
**8:00 AM**

**SALUTE THE FLAG**

**THOSE ATTENDING**

Supervisor Willard H. Peck  
Councilman Paul Bolesh  
Councilman John DeLisle  
Councilman George Hodgson  
Councilwoman Patricia Bryant

**PUBLIC PARTICIPATION**

**APPROVAL OF MINUTES**

1. Minutes of the February 13, 2025 Regular Monthly Meeting

**CORRESPONDENCE**

1. Dog Control for February, 2025
2. Bid for Hudson Crossing Park – 3 stall restroom Trailer

**NEW BUSINESS**

1. Fuel Bid
2. Septic Bid

**OLD BUSINESS**

1. Stonebridge Farm PUD Update

**TERM'S EXPIRING IN 2025**

Schuyler Park – Stephanie Bowen 05/31/2025 (wishes to be reappointed)  
Board of Assessment Review – Jennifer Amidon 09/30/2025  
Zoning Board of Appeals: Carl Harrison 04/30/2025 (wishes to be reappointed)  
Sarah Mojzer 09/30/2025  
Planning Board: Melanie Eggleston 09/30/2025

**DESIGNATIONS**

1. Approve Vouchers for payment as presented.
2. Transfer \$200,000 loan from Highway to General Fund
3. Transfers

**COMMITTEES**

Insurance  
Municipal Center & Parks  
Recycling  
Environmental  
Youth  
Highway

**DEPARTMENTS**

Town Board  
Town Clerk  
Building/Zoning/Planning  
Highway Supt

**ADJOURNMENT**

Town of Northumberland  
Dog Control Officer  
Monthly Report

Month: February Year: 2025

Complaints answered: 2

Dogs to shelter: 0

Miles traveled: 6

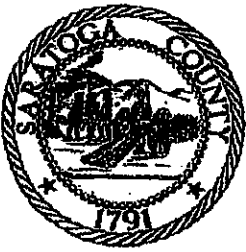
Warnings issued: 1

Summons issued: 0

Comments: 2 Bite Cases

Ed Cross Jr.  
Ed Cross, Dog Control Officer

Date: 3/3/25



# SARATOGA COUNTY ANIMAL SHELTER

6010 COUNTY FARM ROAD, BALLSTON SPA, NY 12020

www.saratogacountyanimalshelter.com

## BITE CASE REPORT FORM



TEL 518.865.4113

TOWN NORTHUMBERLAND

**VICTIM**

NAME Megan Muscoliff

ADDRESS 320 Grand Ave Saratoga Springs PHONE# 518-760-3007  
Call 583-884-4151

AGE 28 PARENT/GUARDIAN (IF UNDER 18)

LOCATION OF WOUND L. calf VICTIM DOB 2/2/97

DID VICTIM GET MEDICAL ATTENTION: NO  YES \_\_\_\_\_ WHERE \_\_\_\_\_

VICTIM SIGNATURE \_\_\_\_\_

**BITE INCIDENT**

DATE OF BITE 2/10/25 TIME evening

WHERE DID THIS HAPPEN 3 Thomas Rd, Gansevoort

WHAT HAPPENED Job related visit to this address - owner put dog in room - child let dog out - then she put dog in bed (crate) apt out and bit Megan on back of leg

**ANIMAL**

BREED mixed breed SEX M

NAME Atlas COLOR Black

**OWNER OR HARBORER OF ANIMAL**

CONFINEMENT IS AT SHELTER  HOME

NAME Meghan Castle OWNER WILL REDREEM ANIMAL \_\_\_\_\_

ADDRESS 3 Thomas Road Gansevoort DATE VACC \_\_\_\_\_ EXP Not up to date

ZIP 12831 PHONE 801-814-8598 VET Countryside Vet - James Keller VET PHONE 518-793-7083

DAY PHONE \_\_\_\_\_

The Owner or Harborage of this animal has been advised of the conditions of the 10 day confinement period which will end on 2/21/25 and agrees to abide by the said conditions.

- 1) The animal shall be confined indoors and allowed outside on a leash under supervision.
  - 2) If during the confinement period, the animal should become sick or die for any reason, and vet should also be contacted.
- Failure to confine your animal could result in a mandatory order that the animal be confined at the shelter at your expense.

ACO/DCO Edward A Owens Sr DATE 2/11/25

OWNER \_\_\_\_\_ DATE \_\_\_\_\_

ARRIVED AT SHELTER ON \_\_\_\_\_ RELEASE DATE \_\_\_\_\_

INSPECTION	1. <u>2/11/25</u> OK	2. <u>2/12/25</u> OK	3. <u>2/13/25</u> OK	4. <u>2/14/25</u> OK
	5. <u>2/15/25</u> OK	6. <u>2/16/25</u> OK	7. <u>2/17/25</u> OK	8. <u>2/18/25</u> OK
	9. <u>2/19/25</u> OK	10. <u>2/20/25</u> OK		

LOCATION \_\_\_\_\_ ANIMAL# \_\_\_\_\_

FAKED TO PUBLIC HEALTH 583-1202 or 643-7329

ED CROSS ~ D.C.O

Town Of Northumberland  
Gansevoort, N.Y. 12831

Telephone # Day-(518) 587-0792  
Nights-(518) 793-5485  
Cell # (518)361-0689

**Dog Control Reports**

Date of Call 2/11/25

Time of call- 10:13 AM

Phone# 584 7460 Ext 8396

Incoming calling Party Public Health

Reason for call : Dog Bite at # 3 Thomas Rd

Owner is Meghan Castle # 801 814 8598

Victim is a ~~C.P.S. Worker~~ C.P.S. Worker

Melton M. Moff 320 Seward St Saratoga Spring  
# 760 - 3007

Action taken:

Confined Dog at Home Confinement Ends on 2/21/25  
Lic & Rabies not up to Date

Comments:

Dog is a mix Breed Black  
Named Atlas also another Dog is a Springer  
Spaniel

ED CROSS ~ D.C.O

Town Of Northumberland  
Gansevoort, N.Y. 12831

Telephone # Day-(518) 587-0792  
Nights-(518) 793-5485  
Cell # (518)361-0689

**Dog Control Reports**

Date of Call 2/10/25

Time of call- 9:00 AM

Phone# 584 7460 Ext 8396

Incoming calling Party Public Health

Reason for call : Dog Bite at #12 Third St  
Gansevoort 5 year old Dawson Garmey  
Mother is Wendy Garmey # 796 8208

Action taken: Date of Bite is 2/9/25  
Bite Left Chal Dog is a Pit Bull now 9 weeks  
Rabies and Lic Up to Date

Comments: Child was Bitten by this  
Dog Back in nov. of 24  
This will be a Shelter Confinement



Stone Industries, LLC  
 4305 Route 50  
 Saratoga Springs, NY 12866

Phone: (518) 584-1048  
 Fax: (518) 584-8850

**Rental Contract**

CONTRACT #: R268382  
 CONTRACT DATE: 6/11/2025  
 DELIVERY DATE: 6/11/2025  
 PICK-UP DATE: 6/13/2025 \*

\* Pick-ups are done Monday through Friday. Monday pick-ups are not guaranteed.

**BILL TO:**

Hudson Crossing Park  
 P.O Box 128  
 Gansevoort, NY 12831

**SHIP TO:**

Hudson Crossing Park  
 Co Rd 42  
 Schuylerville, NY 12871

CONFIRM TO Julie White 518-695-4539

OFFICE PHONE 518-321-9011

CUSTOMER P.O. cc pymt CUSTOMER TYPE  Construction  Special Event  Regular

DELIVERY Unit No(s) \_\_\_\_\_ Cleanings/Week \_\_\_\_\_

PAID BY:  Charge  Paid Cash  Paid Check (# \_\_\_\_\_)

DRIVER PICK UP CHECK?  Yes (Amount \_\_\_\_\_) No  Driver Signature \_\_\_\_\_

ITEM NUMBER	ORDERED	PRICE	AMOUNT
/TRAILERRITZ 3-Stall Restroom Trailer	1.00	1,260.00	1,260.00
/WATER Water for trailers	1.00	75.00	75.00
/OTHER Sponsorship Disc per SJSL	1.00	-250.00	-250.00

Fuel surcharge exempt also

Sr29E to Schuylerville (L) Rt4/Rt32 head north (L) Cr42 to Lock 5 to Hudson Crossing Park -  
 CALL Julie White 518-695-4539 1hr prior & meet for setup of 3stall (BRING H2O but power on site) - cc pymt

3stall BRING H2O

Net Order: 1,085.00  
 Less Discount: 0.00  
 Sales Tax: 0.00  
**Order Total** 1,085.00  
 Less Deposit: 108.50  
**Order Balance:** 976.50

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**Fwd: ADA accessible for HCP**

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**From** Julie White <jwhite@hudsoncrossingpark.org>  
**Date** Tue 3/11/2025 6:07 PM  
**To** Denise Murphy <TownClerk@townofnorthumberland.org>

Hi Denise-  
Thanks for your help. The measurements for the wider ADA port-a -potty.

----- Forwarded message -----

**From:** **Stephanie Schroder-Loveland** <[stephanie@stoneindustries.com](mailto:stephanie@stoneindustries.com)>  
**Date:** Tue, Mar 11, 2025 at 11:22 AM  
**Subject:** Re: ADA accessible for HCP  
**To:** Julie White <[jwhite@hudsoncrossingpark.org](mailto:jwhite@hudsoncrossingpark.org)>

- Height: 90.5"
- Width: 66"
- Depth: 86"
- Door opening: 80.8" x 32.7"

On Tue, Mar 11, 2025 at 11:00 AM Julie White <[jwhite@hudsoncrossingpark.org](mailto:jwhite@hudsoncrossingpark.org)> wrote:  
We received an est jan 9th- just need the measurements to submit for approval

On Tuesday, March 11, 2025, Julie White <[jwhite@hudsoncrossingpark.org](mailto:jwhite@hudsoncrossingpark.org)> wrote:  
We need the ADA unit, which I understand is larger.

On Tuesday, March 11, 2025, Stephanie Schroder-Loveland <[stephanie@stoneindustries.com](mailto:stephanie@stoneindustries.com)> wrote:

You mean instead of the wheelchair accessible unit you currently have?

On Tue, Mar 11, 2025 at 10:14 AM Julie White <[jwhite@hudsoncrossingpark.org](mailto:jwhite@hudsoncrossingpark.org)> wrote:

Hi-

Could you possibly send a formal estimate with measurements of the ADA unit?

Thank you!

--

Julie White  
Director of Programs and Facilities  
Hudson Crossing Park  
[www.HudsonCrossingPark.org](http://www.HudsonCrossingPark.org)

(pronouns: she/her)



## **NOTICE TO BIDDERS**

### **(Septic Tank Pumping)**

The Town of Northumberland is soliciting sealed bids for the pumping of Septic Tanks in Sewer District #1 and various municipal buildings for fiscal years 2025-2027

#### **General**

All invoices must be submitted on a monthly basis.

Proof of Insurance is required naming the Town of Northumberland as additional insured on a primary and non-contributory basis.

The awarded bidder must sign a contract with a provision holding the "Town of Northumberland" harmless (indemnification) to cover the awarded bidder's actions and actions of their employees.

The Contract will commence April 10, 2025 and will end April 10<sup>th</sup>, 2027. The Town shall have the right to renew the contract for one additional year. Further, the Town may cancel the contract for any reason upon the provision of 30 days' notice.

This contract is subject to the NYS Prevailing Wage Schedule.

#### **Part A – Pumping of Septic Tanks**

The bids request is for the pumping of 22 –1,000 gallon septic tanks (plus any on as needed basis) and 1-2,000 gallon septic tank located in Sewer District #1 on Third St., Fourth St., and a portion of Kobor Road in the Hamlet of Gansevoort. The bid price must include the pumping of the septic tank at 42 Leonard Street (Highway Garage) and 17 Catherine Street (Town Hall). Each tank will be pumped once in the two- year contract period of 2025 – 2027.

The bid price must include cost for digging up tanks for pumping and provision of any extra hoses or equipment that must be utilized to perform the task. Anyone wishing to review the area to be pumped prior to submitting a bid may contact the Highway Superintendent at 518-793-6901.

The contract is for a two- year period. It is anticipated that one half of the tanks will be pumped in year one and the remaining tanks in year two.

### **Bidding Process**

All bidders must submit a Bid Proposal on the Bid Form which is available from the Town Clerk and must be received in a sealed envelope no later than close of business (4:00 p.m.) on Wednesday April 9,2025 and must be addressed to the “Bid Committee-Septic Tank Pumping,” Town of Northumberland, PO Box 128, Gansevoort, NY 12831. In addition, each bid must be accompanied by a Non-Collusive Bidding Certificate which is available at the Town Clerk’s Office. Bids will be opened and read on Wednesday, March 13,2025 at Town Hall. The Town Board reserves the right to reject any and all bids, waive any irregularities in bidding and accept the bid that is best suited for the Town. No bids received may be withdrawn by any bidder for a period of ninety (90) days from the date of the bid opening.

Denise Murphy, Town Clerk

(518) 792-9179 x 110

Email: [townclerk@townofnorthumberland.org](mailto:townclerk@townofnorthumberland.org).

**“Town of Northumberland Notice to Bidders”** The Northumberland Town Board announces its intention to bid for the purchase of Diesel / Blend Fuel & Unleaded Fuel for the Highway Garage for fiscal year 2025. The cost shall be made up by using Albany Reseller Tank Car average price posted on March 25<sup>th</sup>, 2025 plus a firm differential which makes the net price per gallon. The bid must provide for one (1) 500-gallon double wall tank, for unleaded fuel and fuel dispenser with gallon meter. The fuel tank and fuel dispenser will be kept at 42 Leonard Street (State Route 32) for the term of this agreement. Town of Northumberland will be responsible to ensure that the operation and maintenance of the tank are in full compliance with all applicable state and local laws and regulations for Petroleum Bulk Storage (PBS) facilities, including the registration of the tank with the New York State Department of Environmental Conservation (NYS DEC). The bidder shall provide the following information with the bid: credit terms, automatic delivery schedule, burner service availability and typical analysis of products. Sealed bids must be received on or before April 9<sup>th</sup>, 2025, Noon. All bids must be addressed to the Bid Committee, Town of Northumberland, PO Box 128, 17 Catherine Street, Gansevoort NY 12831. The Town has the right to reject any or all bids.

Denise Murphy, Town Clerk

**Bidding Process**

All bidders must submit a Bid Proposal for the supply of unleaded Fuel on the Bid Form which is available from the Town Clerk and must be received in a sealed envelope no later than Noon on Wednesday, April 9th, 2025 and must be addressed to the "Bid Committee – Fuel Supply," Town of Northumberland, PO Box 128, 17 Catherine Street, Gansevoort, NY 12831. In addition, each bid must be accompanied by a Non-Collusive Bidding Certificate which is available at the Town Clerk's Office. Bids will be opened and read aloud on Thursday April 10th, 2025 at 8:00 a.m. at Town Hall. The Town Board reserves the right to reject any and all bids, waive any irregularities in bidding and accept the bid that is best suited for the Town. No bids received may be withdrawn by any bidder for a period of ninety (90) days from the date of the bid opening.

Denise Murphy, Town Clerk

**TOWN OF NORTHUMBERLAND**  
**Purchase and Delivery of**  
**Unleaded Gasoline and Diesel/Blend Fuel**  
**BID FORM**

Unleaded Gasoline and 500 Gallon Tank with Electric Dispenser

The provision of Unleaded Gasoline and 500 Gallon Tank with Electric Dispenser will be provided for the following amount over the Albany Reseller Tank Car average on March 25, 2025

\$ \_\_\_\_\_ per gallon  
over Albany Reseller Tank Car average

and/or

The provision of Diesel/Blend Fuel to the Town's storage tank will be provided for the following amount over the Albany Reseller Tank Car average on March 25, 2025

\$ \_\_\_\_\_ per gallon  
over Albany Reseller Tank Car average

Include the following information:

Automatic Delivery Schedule: \_\_\_\_\_

Typical Analysis of Products: Attach Analysis \_\_\_\_\_

Burner Service Availability: \_\_\_\_\_

Bidder acknowledges that the Town Board reserves the right to consider bids for a period of 90 days after their opening, during which time no bidder may withdraw his or her bid, and the right is reserved to the Town Board to accept or to reject any or all bids.

Communications concerning this Bid shall be addressed to:

Bid Committee – Fuel Supply  
Town of Northumberland  
PO Box 128  
17 Catherine Street  
Gansevoort, NY 12831

Submitted On \_\_\_\_\_, 2025

\_\_\_\_\_  
Company

\_\_\_\_\_

\_\_\_\_\_  
Address

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Print Name

NON-COLLUSIVE BIDDING CERTIFICATION

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, and under penalty of perjury that to the best of knowledge and belief:

- (1) The prices in this bid have been arrived at independently, without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or with any competitor;
- (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to the opening directly or indirectly, to any other bidder or to any competitor; and
- (3) No attempt has been made or will be made by the bidder to induce any other person, partnership, or corporation to submit or not to submit a bid, for the purpose of restricting competition.

SIGNED: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATED: \_\_\_\_\_

FIRM: \_\_\_\_\_

## 2024 TRANSFERS

### General Fund

From		To	
A1110.4	\$ 3,527.27	A1110.1	\$ 2,688.79
		A1220.2	\$ 330.00
		A1450.4	\$ 7.22
		A7510.1	\$ 72.00
		A5010.2	\$ 429.26
A1220.1	\$ 12,941.96	A1220.11	\$ 8,309.61
		A1010.4	\$ 2,274.13
		A3510.4	\$ 527.31
		A3510.1	\$ 1,039.96
		A1410.1	\$ 298.88
		A1620.1	\$ 492.07
A1220.4	\$ 2,663.67	A1440.4	\$ 2,663.67
A1355.4	\$ 2,619.48	A1440.4	\$ 655.42
		A3620.4	\$ 1,519.50
		A1010.1	\$ 0.16
		A1620.1	\$ 444.40
A1355.1	\$ 2,443.54	A1620.1	\$ 2,443.54
A1410.2	\$ 198.00	A1620.1	\$ 198.00
A1410.4	\$ 521.19	A1620.1	\$ 521.19
A1420.1	\$ 331.96	A1620.1	\$ 331.96
A1420.4	\$ 3,156.44	A1620.1	\$ 3,156.44
A1990.4	\$ 20,000.00	A1620.1	\$ 1,300.66
		A1910.4	\$ 5,434.66
		A1920.4	\$ 99.00
		A1620.4	\$ 6,485.52
		A1640.4	\$ 6,680.16
A3310.4	\$ 2,953.82	A1640.4	\$ 2,953.82

A3620.1	\$ 20,784.69	A1640.4	\$ 11,910.38
		A8010.1	\$ 8,570.04
		A8160.4	\$ 201.97
		A8020.1	\$ 102.30
A3620.2	\$ 1,392.10	A8020.1	\$ 1,392.10
A4068.4	\$ 3,525.10	A8020.1	\$ 3,525.10
A5010.1	\$ 14,405.92	A8020.1	\$ 14,405.92
A5182.4	\$ 743.36	A8020.1	\$ 743.36
A6672.4	\$ 456.00	A8020.1	\$ 456.00
A7110.1	\$ 4,219.49	A8020.1	\$ 345.14
		A8160.1	\$ 201.97
		A8160.41	\$ 957.60
		A8160.41	\$ 2,714.78
A7110.4	\$ 4,219.29	A7110.1	\$ 4,219.29
A7710.4	\$ 0.20	A7110.1	\$ 0.20
A7310.4	\$ 2,766.08	A8160.4	\$ 2,766.08
A7310.1	\$ 3,557.91	A8160.4	\$ 3,557.91
A7620.4	\$ 2,853.94	A8160.4	\$ 2,853.94
A7320.4	\$ 1,600.00	A8160.4	\$ 1,600.00
A8020.4	\$ 2,236.42	A8160.4	\$ 2,236.42
A1110.2	\$ 41.28	A9010.8	\$ 41.28
A1355.2	\$ 240.00	A9010.8	\$ 240.00
A3510.41	\$ 400.00	A9010.8	\$ 400.00
A3510.42	\$ 400.00	A0910.85	\$ 400.00
A4010.1	\$ 10.00	A9010.8	\$ 10.00



A5010.4	\$	249.73	A9010.8	\$	249.73
A7510.4	\$	931.65	A9010.8	\$	931.65
A8010.4	\$	122.15	A9010.8	\$	122.15
A8020.2	\$	500.00	A9010.8	\$	500.00
A8020.4	\$	449.08	A9010.8	\$	449.08
A9050.8	\$	2,245.74	A9010.8	\$	2,245.74
A599	\$	25,692.95	A1110.2	\$	41.28
			A9010.8	\$	7,442.63
			A9030.8	\$	11,021.60
			A9060.8	\$	7,187.44

2024 TRANSFERS

HIGHWAY FUND

DA5130.2	\$ 145,056.08	DA5112.2	\$ 145,056.08
DA5130.4	\$ 16,324.90	DA5112.2	\$ 2,126.72
		DA5110.1	\$ 14,198.18
DA5140.1	\$ 12,000.00	DA5110.1	\$ 12,000.00
DA5140.4	\$ 9,261.44	DA5110.1	\$ 9,261.44
DA6292.4	\$ 600.00	DA5142.1	\$ 600.00
DA8760.4	\$ 1,000.00	DA5142.1	\$ 1,000.00
DA9040.8	\$ 55,135.00	DA5142.1	\$ 41,994.39
		DA5110.4	\$ 13,140.61
DA9060.8	\$ 8,651.42	DA9030.8	\$ 6,217.17
		DA9050.8	\$ 535.54
		DA9055.8	\$ 194.45
		DA9010.8	\$ 1,704.26
DA9089.8	\$ 2,455.29	DA9010.8	\$ 2,455.29
DA599	\$ 4,469.19	DA9010.8	\$ 4,469.19
DA5142.4	\$ 27,829.51	DA5110.4	\$ 27,829.51
DA9050.8	\$ 1,071.08	DA5110.4	\$ 1,071.08
DA9055.8	\$ 388.90	DA5110.4	\$ 388.90
DA599	\$ 18,412.17	DA5110.4	\$ 18,412.17
DA599	\$ 0.03	DA5110.1	\$ 0.03

2024 TRANSFERS

SEWER FUND

SS599

\$ 1,118.47

SS8120.4

\$ 1,188.47